

Common Good Fund: Application Form

*Please note this is a fund of last resort – you will need to demonstrate to the Common Good Fund Committee that you have tried to secure funding from other sources.

Applicant Group/Organisation:	Hawick Common Riding Committee SCIO
Name of your project:	Hawick Common Riding 2024
The name of the Common Good Fund that you are applying to:	Hawick Common Good

What does your organisation do and who does it support? If appropriate. *(max. 100 words)*

The organisation's purposes are to uphold and continue the Heritage, Customs and Traditions of the Common Riding for the benefit of the people of Hawick, and to annually accept responsibility to ensure the proper conduct of the ceremonies.

Summarise what you want to use this funding for *(max. 100 words)*

To cover the cost of the extra toilets required, over Common Riding weekend.

The additional toilets are required because of the removal of the existing permanent toilets on Hawick Moor, which were not fit for purpose, leaving only 6 functioning toilets, and the delay in replacement facilities being built. This requires an additional 22 portaloos to be hired over and above the 45 normally hired. At a year when costs are already increasing, the supply of extra units will be an added cost to the Committee.

Summarise how the outcomes of the project will be measured/evaluated *(max. 100 words)*

The financial assistance requested will offset the extra cost to Hawick Common Riding Committee SCIO are having to incur due to permanent toilets being removed, and ensure its continued financial viability.

Tell us how your activity/project will make a difference to your organisation and how it will benefit the residents of the current/former Burgh (max. 200 words)

It will help towards the cost of toilets in turn reduce any financial deficit the Committee may have over the two days.

For the welfare of those attending it will help ensure there are enough toilets on Hawick Moor for everyone to use over Common Riding weekend.

Tell us how your project will be sustainable in the future (max. 100 words)

While we hope this is just another one off until new toilets are built to replace those removed we will require assistance in covering the cost of these additional 22 toilets. This helps sustain Hawick Common Riding Committee SCIO for future years by supporting what is an additional cost made necessary by removal of facilities on Common Good Land whilst awaiting their rebuild.

Expenditure: Please tell us how much money you need for the entire activity/project (you may be asked to provide up to 3 quotes to support your application)

Item of Expenditure	Cost (£)
Hire and servicing of 44 units for two days	5234.40
Hire & servicing of additional 22 Units	1953.60
Total Expenditure	7188.00
How much would you like from the Common Good Fund?	1953.60
Please supply a copy of your signed & dated Annual Accounts or Projected Financial Plan	

Have you received funding in the last 5 years from Scottish Borders Council or any other external funders? If so, please detail the fund name, the amount and the purpose of the grant.

Fund	Amount	Purpose
Festival Grants Scheme 2019-2023 (no Grant Award 2020)	32,550	To help cover costs incurred at Hawick Common Riding used to be Civic Functions but now emphasis of grant is for welfare and safety of public, which totals over £27,000 each year
Common Good	2712	To offset the cost of toilets

Tell us about your own fundraising or how you have secured other funding for this project.

	Amount	Purpose
All other funds raised by sponsorship/patronage and Ticket money	See Accounts	

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Individual/Group/Organisation details:	
Contact Name:	Lesley Fraser
Position in Group/Org: (if appropriate)	Secretary
Home Address:	Hawick Common Riding Committee SCIO ██████████ ██████████ ██████████
Post Code:	██████████
Telephone Number:	██████████
Email Address:	commonriding@btinternet.com
Date:	13/3/24
Signature:	████████████████████

Equalities
Do you have an Equal Opportunities Policy or Equality Statement? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Explain how your project complies with the obligations contained in the Equality Act 2010 It provides toilet facilities for all attending the event

Public Protection
Does your idea/project involve work with children, young people under the age of 18 or vulnerable adults? Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes what public protection policies do you have in place and how often are these reviewed? Please provide a copy of these or give full details below.
Write here...

Permissions

Does your project involve work to a building or land? Yes No

If yes do you have the following? (please tick relevant)

- A lease agreement (Date of lease _____ and duration _____ years)
- Written permission of owner
- Planning permission (Reference No. _____)

Common Good Funds

Common Good Funds in Scotland originated in the 15th century and are the assets and income of some of the current/former Burghs. They can represent a substantial portfolio of land, property, some moveable items and investments and by law continue to exist for the benefit of the inhabitants of the former Burghs to which they relate. Scottish Borders Council is the owner of these Funds and each Fund has a sub-committee comprising the relevant local Councillors who make the decisions on the management of the Fund's assets and approval of any requests for funding (up to a limit of £20,000 above which full Council approval is required).

If you are successful in being awarded Common Good Funds, you will be asked to complete a monitoring & evaluation form when your project is complete or within 1 year of receiving funding. Future applications will not be considered until this has been received and the Common Good Fund Sub-Committee are satisfied with the evaluation you have provided.

This completed form and supporting documents should be submitted to William Mohieddeen, Democratic Services Officer, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA;
Email: william.mohieddeen@scotborders.gov.uk; Telephone: 01835 826504